

**Minutes**  
**Salt Spring Island Public Library Board of Directors Meeting**  
**9:00 am Tuesday, June 16, 2015 – Library Program Room**

**Present:** John Wakefield (Vice-Chair), Sally Rycroft (Treasurer), Robert James, Janet Clouston, Joan Watterson, Liesbeth Leatherbarrow, David Holt, Karen Hudson (Chief Librarian), Christine Arpita (Recording Secretary)

**Absent:** Les Brost (Chair), Wayne McIntyre (CRD Director), Blair Carley

**1. CALL TO ORDER**

Meeting called to order at 9:00 am.

**2. APPROVAL OF AGENDA**

♦ **Motion**

*Moved by Liesbeth; seconded by Sally:*

*That the agenda be approved as amended. Carried*

**3. APPROVAL OF MINUTES – of May 19, 2015**

♦ **Motion**

*Moved by Rob; seconded by David:*

*That the May 19, 2015 Board Meeting Minutes be approved. Carried*

♦ **Motion**

*Moved by Rob; seconded by Liesbeth:*

*That the May 19, 2015 In-Camera Minutes be approved. Carried*

*9:07 a.m. – Janet Clouston arrived.*

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

**i. Future public availability of the board package (and archival material)**

Deferred to the Communication Committee.

**5. CORRESPONDENCE**

**i. Salt Spring Hospice card of thanks – Circulated**

Karen and Joan provided details about the successful Hospice Film Series that was co-sponsored with the Library.

**6. COMMITTEE AND OFFICER REPORTS**

**i. Finance Committee/Treasurer – May Financial Update – Circulated**

Sally presented the report.

**a. Murder Mystery Fundraising Report – Circulated**

Karen presented the report. Next year's event will be April 1, 2016.

**ii. Executive Committee – Verbal report**

John reported that there were informal discussions in regard to the Salt Spring Island Historical Society's (Archives) 2015 rental invoice. The Archives received their invoice and related details. The Archives will be invited to attend an upcoming Library board meeting.

**iii. Building Committee – No report**

Wireless connectivity in the Program Room will be discussed at the next Building Committee meeting.

**iv. Communications Committee – No report**

**v. Policy Committee – No report.**

**vi. Long Term Planning Committee – No report**

**7. CHIEF LIBRARIAN'S REPORT – Circulated**

Karen presented the report. Two new Saturday students, Jacob Richardson and Gaelan Warner-Dilts, have been hired. Shay Boleak is reaching out to schools and youth organizations to raise awareness of Library programs.

**i. Wednesday evening opening report – Circulated**

Karen presented the report. The Library will be open for extended hours from October 2015 to March 2016 according to the schedule provided by Karen.

**8. C.R.D. DIRECTOR'S REPORT – No report**

**9. ANY OTHER BUSINESS**

**i. BCLA Conference Report - Circulated**

Danielle Hubbard attended the BCLA Conference and BCLA Annual General Meeting.

**ii. BCLTA Conference Report – Verbal Report**

Janet presented the report. She attended and collaborated with other Library Trustees. The conference stressed the importance of Board members not actively participating in operational matters.

**iii. Email Communication – Deferred to a future meeting**

**iv. Conflict of Interest review – Deferred to a future meeting**

**v. Review Library Development Plan – Annual Board Agenda for July**

**vi. Review Board Development Plan and Annual Goals – Annual Board Agenda for July**

**10. NEXT REGULARLY SCHEDULED MEETING – 9:00 a.m., Tuesday July 21, 2015**

**11. ADJOURNMENT – 10:00 a.m.**

♦ **Motion**

*Moved by Rob; seconded by David:*

*That the Board meeting be adjourned. Carried*