

Minutes
Salt Spring Island Public Library Board of Directors Meeting
9:30 am Tuesday, May 13, 2014 – Library Program Room

Present: Les Brost (Chair), John Wakefield (Vice-Chair), Sally Rycroft (Treasurer), Joan Watterson, Janet Clouston, Robert James, Patricia Sutherland, Karen Hudson (Chief Librarian), Christine Arpita (Recording Secretary)

Absent: Wayne McIntyre (CRD Director), Blair Carley

1) CALL TO ORDER

Meeting called to order at 9:32 am.

2) APPROVAL OF AGENDA

♦ **Motion**

Moved by Pat; seconded by John:

That the agenda be approved as amended. Carried

3) APPROVAL OF MINUTES – of April 8, 2014

♦ **Motion**

Moved by Robert; seconded by Joan:

That the April 8, 2014 Board Meeting Minutes be approved as amended. Carried

4) BUSINESS ARISING FROM PREVIOUS MINUTES

a) Appointment of IslandLink Representative

Joan gave an overview of the IslandLink federation and the role of the representative.

♦ **Motion**

Moved by Robert; seconded by Pat:

That Joan Watterson be appointed the IslandLink representative and that Janet Clouston be alternate representative. Carried

b) Ratification of Committee Rosters

Karen Hudson is an unofficial member of the committees.

♦ **Motion**

Moved by John; seconded by Joan:

That the 2014 Committee Rosters are adopted. Carried

c) Bianca Barnes - Bench proposal

A meeting will be arranged with the family and representatives of the Board.

d) Program Room Policy

The policy about rates and co-sponsored events were discussed.

5) CORRESPONDENCE

a) **Re: Art Committee** – to be covered under Chief Librarian's Report

6) COMMITTEE AND OFFICER REPORTS

a) **Treasurer's Report** – Circulated

Sally presented the report.

♦ **Motion**

Moved by Joan; seconded by Pat:

That the April 2014 Treasurer's report be received. Carried

b) **Executive Committee Report** – Circulated

Les presented the report.

c) **Building and Infrastructure Report** – Verbal Report

John presented the report. The HVAC system repairs and the placement of security cameras in the back parking lot were discussed.

d) **Communications Committee** - No Report

e) **Policy Committee** – No Report

f) **Long-term Planning Committee** – No Report

g) **Nominating Committee** – No Report

7) CHIEF LIBRARIAN'S REPORT – Previously circulated

Karen presented the report. The management of volunteer assets was discussed. There was consensus that this will be further discussed at the June Board meeting. Library traffic and circulation numbers were requested for future reports. Ideas for upcoming art displays were discussed.

♦ **Motion**

Moved by John; seconded by Robert:

That the Board received a letter of resignation from Pat Preston and that Les and Karen will write letters of thanks. Carried

8) ANY OTHER BUSINESS

a) **CRD Report – Wayne** – No Report

b) **Sub-Lease (Historical Society) Discussion Update** – Verbal Report

Les presented the report. The sub-lease agreement will be referred to the solicitor for review. An Archives representative will be invited to the July Board meeting.

c) Board Meeting and AGM Dates - Circulated

◆ **Motion**

Moved by John; seconded by Rob:

That the Board Meeting and AGM meeting dates from June 2014 to May 2015 be accepted.

The 2015 AGM date is Thursday March 26, 2015. Carried

◆ **Motion**

Moved by Janet; seconded by Pat:

That the June 10, 2014 meeting commence at 8 a.m. Carried

d) Skateboarding and Parking

The situation of skateboarders using the library property will be discussed with the Building Committee. The Building Committee will also discuss the parking lot.

9) ADJOURNMENT – 11:00 a.m.

◆ **Motion**

Moved by John; seconded by Les:

That the meeting be adjourned. Carried

NEXT REGULARLY SCHEDULED MEETING – 8:00 a.m. June 10, 2014