

Minutes
Salt Spring Island Public Library Board of Directors Meeting
9:00 am Tuesday, October 16, 2018 – Library Program Room

Present: David Holt (Chair), Blair Carley (Vice Chair), Shelagh Bannister (Treasurer), Susan Martin, Judy Nurse, Peter Freeman, Karen Hudson (Chief Librarian), Christine Arpita (Recording Secretary)

Regrets: Wayne McIntyre (CRD Director), Adrian Wright, Liesbeth Leatherbarrow

Absent: Jordan Stratford

1. CALL TO ORDER

Meeting called to order at 9:04 am.

2. APPROVAL OF AGENDA

◆ **Motion**

Moved by Susan; seconded by Shelagh:

That the Agenda be approved as amended. Carried.

3. APPROVAL OF MINUTES

i. Regular Meeting September 18, 2018

◆ **Motion**

Moved by Judy; seconded by Susan:

That the September 18, 2018 Board Meeting Minutes be approved as amended. Carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

5. CORRESPONDENCE

i. VCR – Wayne Glover – Circulated

David will send a reply.

ii. Dr. Kahne – Circulated

Karen's good work was acknowledged.

6. COMMITTEE AND OFFICER REPORTS

i. Finance Committee/Treasurer – Circulated

Shelagh presented the report. The CRD will pay for the replacement pumps.

a. Third Quarter Financials

The Third Quarter Financials show that the Library finances for the fiscal year to date are as expected.

ii. Executive Report – No Report

iii. Building Committee – Verbal Report

The process for possible purchase and installation of outside security cameras was discussed and will go back to the Building Committee for consultation with the CRD.

iv. Communication Committee – Circulated

Judy presented the report. The Driftwood may do a feature on "A Day in the Library" which should raise the Library's profile.

v. Policy Committee – No Report

vi. Long Term Planning Committee – Circulated

Karen presented the updated Strategic Goals. Out of 36 Objectives, 27 are complete and 9 are in process. Nine Tech Café programs are planned for the fall. Older volunteers are resigning regularly creating a potentially critical situation in volunteer staffing. Karen will provide data at year end on volunteer resignation and recommended that the Library hire a half-time staff person.

vii. Board Development Committee – Circulated

Shelagh provided the motion to support the recommendations presented in the Canadian Federation of Library Associations-Fédération canadienne des associations de bibliothèques (CFLA-FCAB) *Truth and Reconciliation Report and Recommendations*. The full motion is given as an appendix at the end of these minutes.

♦ **Motion**

Moved by Shelagh; seconded by Judy:

That the Library Board support the recommendations presented in the Canadian Federation of Library Associations-Fédération canadienne des associations de bibliothèques (CFLA-FCAB) Truth and Reconciliation Report and Recommendations. Carried.

See Appendix A

The Board Retreat is confirmed for January 6, 2019, 9 – 5 pm in the Library Program Room. George Sipos will attend the morning session on fiduciary responsibility. Shelagh asked Board Members to provide a few topics for the afternoon’s unstructured discussion

viii. IslandLink Report

Judy presented the report. IslandLink will be supporting libraries to acquire and maintain high speed internet.

7. CHIEF LIBRARIAN’S REPORT – Circulated

Karen presented the report. Nine artists are confirmed so far for the Art Show and Sale fundraiser. Intern Elsie Mountford will create an art brochure for the Library. The band Swing Shift has confirmed their participation at the 2019 April 13 Library fundraiser. The Library will be closed on April 20 and October 12, 2019. The annual appeal has raised about \$1500 to date.

8. C.R.D. DIRECTOR’S REPORT – No Report

9. ANY OTHER BUSINESS

i. Art Donation

Glynnis Horel presented the Library with a Gwen Ruckle painting.

11. ITEMS FOR UPCOMING AGENDAS

i. Board Nominations

Liesbeth will be updating the Board in regard to the intentions of current board members at the November meeting.

12. NEXT REGULARLY SCHEDULED MEETING – 9:00 a.m., Tuesday, November 20, 2018.

13. ADJOURNMENT – 10:28 a.m.

♦ **Motion**

Moved by Blair; seconded by Judy:

That the Board meeting be adjourned. Carried.

14. IN CAMERA

A brief In Camera session was held.

Appendix A

Motion to support the recommendation presented in the Canadian Federation of Library Associations-Fédération canadienne des associations de bibliothèques (CFLA-FCAB) Truth and Reconciliation Report and Recommendations.

Whereas libraries are committed to respect and inclusiveness for the communities they serve,

Be it resolved that the Salt Spring Island Public Library Association supports the following recommendations presented in the Canadian Federation of Library Associations-Fédération canadienne des associations de bibliothèques (CFLA-FCAB) Truth and Reconciliation Report and Recommendations:

1. As CFLA-FCAB is a national voice with the ability to influence national and international policy regarding issues of importance, we request the CFLA-FCAB create a permanent Standing Committee on Indigenous Matters utilizing the medicine wheel framework developed by the Truth & Reconciliation Committee;
2. The T&R Committee supports and endorses the CFLA-FCAB Position Statement on Library and Literacy Services for Indigenous (First Nations, Metis and Inuit) Peoples of Canada;
3. Encourage libraries, archives and cultural memory institutions to implement the Truth and Reconciliation Commission of Canada 94 Calls to Action, several of which have been identified as having a direct impact on libraries and archives and are prioritized in this report, and to implement a status report on a yearly basis to monitor their implementation;
4. Ensure accessibility moving forward by continually reminding stakeholders that material produced and programming planned in the future should be accessible to all Canadians. CELA (the Center for Equitable Library Access) and NNELS (the National Network for Equitable Library Service) are positioned to support these efforts.
5. Decolonize Access and Classification by addressing the structural biases in existing schemes of knowledge organization and information retrieval arising from colonialism by committing to integrating Indigenous epistemologies into cataloguing praxis and knowledge management;
6. Decolonizing Libraries and Space by recognizing and supporting Indigenous cultures, languages and knowledges through culturally appropriate space planning, interior design, signage, art installations, territorial acknowledgements of geographic-specific traditional territories and public programming in collaboration with local Indigenous stakeholders;
7. Enhancing opportunities for Indigenous library, archival and information professionals as well as the inclusion of Indigenous epistemologies in the Canadian library and archives profession through culturally appropriate pedagogy, recruitment practices, professional and continuing education and cross-cultural training in collaboration with local Indigenous stakeholders and partners;

8. Recommend the implementation of Indigenous Knowledge Protection protocols and agreements with local and other Indigenous groups who have holdings in libraries, archives and/or cultural memory institutions to respect the Indigenous cultural concept of copyright with regard to Indigenous history or heritage, which is often located in but not limited to oral traditions, songs, dance, storytelling, anecdotes, place names, hereditary names and other forms of Indigenous knowledges; recommend that CFLA-FCAB actively participate in reforming the Canadian Copyright Act to include protection of Indigenous knowledges and languages while advocating for changes to include traditional knowledge as outlined and recommended by the World Intellectual Property Organization (WIPO) – Intergovernmental Committee on Intellectual Property and Genetic Resources, Traditional Knowledge and Folklore (<http://www.wipo.int/tk/en/igc/>). We join the Truth and Reconciliation Commission (TRC) to call upon Library and Archives Canada to implement the Truth and Reconciliation Commission Calls to Action #69 (Appendix D) by fully implementing the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) http://www.un.org/esa/socdev/unpfii/documents/DRIPS_en.pdf and the Updated Set of Principles for the Protection and Promotion of Human Rights through Action to Combat Impunity (2005), more commonly known as the Joinet/Orentlicher Principles <http://www.derechos.org/nizkor/impu/principles.html>;
9. Establish an online database of “living documents” to highlight existing Best Practices of Indigenous Services in libraries, archives, and cultural memory institutions that will serve as a foundation to help disseminate those best practices and for this “living document” to be updated preferably on a quarterly basis but minimally semi-annually;
10. Maintain a database of Indigenous organizations or groups committed to preserving cultural memory primarily, but not limited to, libraries, archives, language preservation, cultural history/museums to build relationships; to support the development of an Indigenous association of library, archives and cultural memory institutions; and to support in principle the National Aboriginal Library Association (NALA) regarding their stated intent of developing First Nations public libraries on reserves.