

**MINUTES**  
**LIBRARY BOARD MEETING,**  
**Tuesday, July 13, 2010, 9.30 a.m.**

**Present:** Tilly Crawley (Chair), Rita Archer (Vice-Chair), Sandra DeAthe, Stan Sharpe, Duncan Hepburn, Doug Robertson, Peter Sharpe (Treasurer), Brigitte Peter-Cherneff (Chief Librarian)

**Regrets:** David Hart, Garth Hendren.

1. The meeting was called to order at 9:30 am.

2. Approval of Agenda

○ **Motion**

*That the agenda be approved as amended. Moved by Duncan; seconded by Peter. Passed*

3. Adoption of minutes of June 8, 2010.

○ **Motion**

*That the minutes of the regular board meeting of June 8<sup>th</sup>, 2010 be approved as corrected. Moved by Peter; seconded by Sandra. Passed*

4. Adoption of minutes of special board meeting of June 12, 2010

○ **Motion**

*That the minutes of the special Board meeting of June 12, 2010 be approved as corrected. Moved by Peter; seconded by Sandra. Passed*

5. Correspondence

The Board chair has received a letter from the office of the Commissioner of Official Languages. Tilly has responded to the concerns expressed.

**6. COMMITTEE AND OFFICER REPORTS**

a) Treasurer –

- Monthly report – Peter presented the monthly financial report. Spending to date is on budget, other than project bills which will be reimbursed from the grant at a later date. Revenue is on target for this point in the year.
- CRD Facilities Agreement – no further communication has been received from the CRD regarding the agreement. Peter will follow up with them.
- Investment policy

○ **Motion**

*That Peter be given the authority to invest in mutual fund high interest savings accounts which are guaranteed by CDRC. Moved by Duncan; seconded by Susan. Passed*

b) Building committee – Duncan

- Redesign – floor plan – Duncan presented the latest library design dated June 29<sup>th</sup>. A meeting of the full Board and the architect will take place on July 22, 2010 in order to review the design.
- Two-phase construction versus one-phase construction
  - Motion  
*That the Board go in camera. Moved by Sandra; seconded by Susan. Passed*
- Rise and Report
  - **Motion**  
*That the Board investigate the notion of relocating the library to temporary quarters during the construction of the new building. Moved by Peter; seconded by Rita. Discussion. Passed.*
- LEED gold standard – The Board undertook a discussion regarding the changes to the LEED Gold standard which occurred in March 2010 and how they may effect the construction and cost of the Library building.

- **Motion**

*In light of the March 2010 changes to LEED Gold standard requirement the Board instruct the project architect to design the building to 2009 LEED Gold standard or equivalent. Moved by Duncan; seconded by Sandra. Passed*

- Mural proposal

- **Motion**

*That the Board give consideration to the mural proposal submitted by Teresa Hitch and discuss the feasibility with our architect. Moved Rita, seconded by Doug.*

- **Amendment to the motion**

*That the Board discuss with the architect including in the building design the provision of space for art work. Moved by Susan;, seconded by Stan. Motion passed as amended.*

c) Operations – Rita

- Library summer students have proven to be a big asset.

d) Communications – Stan

- Stan suggests a monthly column in the Driftwood and for our volunteers in order to relate the progress towards the new library to the public. Stan will coordinate this process. All materials created for these purposes will also be on the Library website.
- In addition Stan will take responsibility for the annual fall campaign.

e) Island Link – Sandra

Planning for workshop on August 9<sup>th</sup> is going forward. July 30<sup>th</sup> is the deadline to let Sandra know about your attendance. The Island Link puppet theatre will be on Salt Spring the week July 19-24<sup>th</sup>.

f) Librarian – Brigitte

- Report – Brigitte gave a verbal report.
- Mayne library and PLSB – Mayne Island Library will continue discussion with Pender Island regarding their relationship. There is no further action for Salt Spring Library at this time.
- Broken floor tiles – floor mats are in place to cover the broken tiles.

7. **AOB - none**

8. **NEXT MEETING:** regularly scheduled board meeting Aug. 10, 2010, 9.30 a.m.

9. Motion to adjourn moved by Stan