

SALT SPRING ISLAND PUBLIC LIBRARY ASSOCIATION

Annual General Meeting 3:30 p.m., March 17, 2022 Zoom Virtual Meeting

DRAFT MINUTES

1. Call To Order: 3:32 p.m.
Judy Nurse welcomed participants to the AGM and wished everyone a happy St Patrick's Day.
Adrian Wright gave the First nations acknowledgement.

The Board of Trustees of the last year were acknowledged: Gary Holman, CRD Director, Adrian Wright, Peter Freeman, Lavonne Leong, Christie Roome, Garth Hendren, Anne Zeller, Sally John, Gary Kahne

The purpose of the AGM is to approve the 2021 Financial Statements, appoint an Accountant, elect the Board of Trustees, and provide relevant information to the membership of the Salt Spring Island Public Library Association.
2. Confirmation of Notice and Quorum
Notice of the AGM was published in two consecutive issues of the Gulf Island Driftwood newspaper, was posted in the Library and on the Library website, and was provided by email to current active members.
Quorum was met with an attendance of 32.
3. Motion to Approve the Minutes:
From the Annual General Meeting March 18, 2021
 - *Motion*
Moved by Garth Hendren, Seconded by Peter Freeman
That the minutes of the AGM meeting of March 18, 2021 be approved.
Approved
4. Treasurer's Report
Adrian Wright introduced Fred Lizotte of McLean, Lizotte, Wheadon and Company.
Fred presented the financial statements with the following highlights:
 - A COVID-19 impact statement is present
 - In the Statement of Financial Position – the cash and cash equivalents decreased due to the purchase of capital assets and investments
 - Capital assets increased by about \$50,000
 - In the Statement of Operations, a bequest is included in revenue which resulted in a higher annual surplus.

- *Motion*
Moved by Adrian Wright, Seconded by Anne Zeller
That the 2021 Financial Statements be accepted as presented.
Approved

5. Motion to Appoint an Accountant

- *Motion*
Moved by Adrian Wright, Seconded by Christie Roome
That Fred Lizotte of McLean, Lizotte, Wheadon and Company be appointed as the Library Association's independent accountant until the 2023 Annual General Meeting.
Approved

6. Election of Board Members

Christie Roome introduced the nominees that were approved by the Board.
Adrian Wright – incumbent
Peter Freeman – incumbent
Richard Swann
Jenny Petrak
Christine Hunt

All nominees introduced themselves and gave a short biographical description.

Judy Nurse asked for further nominations from the floor three times, and there being none, all nominees were declared elected by acclamation.

Judy thanked the two people who are retiring from the Board of Trustees. Christie Roome was thanked for her contributions, especially in regard to critical thinking and in regard to diversity, equity, and inclusion. Lavonne Leong was thanked for her considerable contributions to committees, especially in the development of the strategic plan.

7. Annual Report from Board Chair

Judy Nurse spoke with the following highlights:

- 60% more books were checked out than 2020, and 40,000 digital items were circulated in 2021
- The capable and committed staff were thanked.
- Board of Trustees were thanked for their contributions.
- Volunteerism has been dropping over the last few years which has had a considerable impact on the staff which must fill gaps.
- A new Strategic Plan was developed with the help of Darlene Gage and UBC Masters student Keli Butame. The ambitious plan will ensure the library continues to be an active hub where everyone belongs and covers

the Library's role in climate change education; staffing and volunteerism; diversity, inclusion, and equity; and improving user/patron experience.

8. Annual Report from Library Director

Karen Hudson spoke with the following highlights:

- In 2021, the second year of the pandemic, the library was required to be flexible.
- Libraries were deemed an essential service showing the importance in the community.
- In-library patron visits and programming were up from 2020, but still down from pre-pandemic levels.
- There were over 60,000 virtual visits.
- The library added 650 new members.
- Three new staff were hired: Library Technician Amy Trepanier, Information Technician Rachel Cardey, and auxiliary Matt Tong.
- Story Walks in Mouat Park, summer and spring camps for youth and children, and reconciliation programs, ran throughout the year.
- The Library received a bequest from James William Crawford estate which will fund the Library's new Strategic Initiatives over the next 6 years.
- Many community partners, included the Phillip Berman Foundation and Salt Spring Island Foundation supported important initiatives over the year.
- Thank you to the Board, all the volunteers, staff, community partners, and donors for their support of the Library

9. Strategic Plan Presentation

Karen Hudson presented a slide show. Over 700 survey inputs from the community contributed to the Strategic Plan. The motto is "Doorway to Possibilities" and the Guiding Principle is "You Belong Here". Thanks again to Keli and Darlene and all the volunteers that worked on the strategic plan over a nine-month period.

The following Strategic Initiatives were highlighted:

- **Community Engagement**
Grow the capacity of the library to be an active centre of the community by focusing on engagement with diverse audiences, and by communicating the importance, value, services, and welcome offered by the library.
- **Financial Growth**
Build robust financial resource streams that will ensure the continued success of the library and enable a move towards a staff-driven, volunteer-supported service delivery model.
- **Diversity, Equity, Inclusion**
Commit to principles and activities that promote diversity, equity, inclusion, truth and reconciliation, and physical/social accessibility.

- **Climate Change**

Help prepare the community for the impacts of climate change by providing learning resources and programs, and also upholding the climate resilience of the library building.

- **Digital and Physical Collections**

Maintain and evolve the Library's digital and physical collection while looking for innovative ways to enable the community to explore, solidify skills, make connections, and find entertainment and knowledge.

Thanks to Julia Wagner for preparing the slide show and to Christie Roome and Roz Hobbs for the Strategic Plan word map.

Karen responded to a question by Richard Swann in regard to Antiracism and Truth and Reconciliation. Antiracism is general, and refers to all types of racism. Truth and Reconciliation is specific toward the indigenous community. Ralph Miller commented on racism against the local Asian-descendant community members.

10. Adjournment of the AGM – 4:22 p.m.

There being no objection, Judy Nurse declared the Annual General Meeting adjourned.