

Salt Spring Island Public Library
Minutes
Board of Trustees Special Meeting
Monday, June 26, 9:30 am
ZOOM

Present: Adrian Wright– Board Chair, Anne Zeller – Vice Chair, Gary Holman – CRD Director, Peter Freeman, Tracy Watkins, Joi Freed-Garrod, Andrea Little, Karen Hudson – Library Director, Christine Arpita – Recording Secretary.

Absent: Richard Swann, Christine Hunt, Garth Hendren

1. Call to order

Adrian called the meeting to order at 3:18 p.m.

2. Approval of Agenda

One agenda item: Review and Approval of 2024 Draft Budget

- *Motion: Moved by Joi, Seconded by Peter*
That the agenda be approved.
Approved

3. Review and Approval of 2024 Draft Budget

Adrian presented the budget.

Revenue changes from previous years:

- One third of 3-year provincial grant included to hire Indigenous information technician
- Remove fines from revenue following the lead of most libraries in the province
- Remove the Annual Campaign donations from Operations and using them for specific projects

Expense increases

- Increase in staffing costs due to
 - Decrease in volunteerism
 - Increase in Information Technician positions, partially funded by 3-year provincial grant
 - Increase Library share of benefits cost from 65% to 100%
 - Cost of living increase and some increase to fair wage

3:40 p.m. Andrea Little departed

The deficit budget will be funded by a combination of an increase in the CRD requisition and by drawing on the Library's Operational Reserves. The Library recommends drawing down its reserves slowly over 3-4 years, but the actual split of funding for the deficit is to be determined. The 5-year projection presents an increase of staffing to about 9 FTE in 2027. The LCC will be reviewing the draft budget in July or August.

- *Motion: Moved by Joi, Seconded by Peter*
That the 2024 Draft Budget be approved as presented.
Approved

4. Motion to Adjourn - 3:49 p.m.

- *Motion: Moved by Anne, Seconded by Tracy*
That the meeting be adjourned.