

Salt Spring Island Public Library
Minutes
Board of Trustees Meeting
Tuesday April 16, 2024, 9:30 am

Present: Adrian Wright – Chair, Anne Zeller – Vice Chair, Richard Swann – Treasurer, Peter Freeman, Christine Hunt, Tracy Watkins, Andrea Little, Garth Hendren, Karen Hudson – Library Director, Christine Arpita – Recording Secretary.

Guest: Julia Wagner, Librarian

Absent: Gary Holman – CRD Director, Joi Freed-Garrod,

1. Call to order

Adrian called the meeting to order at 9:31 a.m.

Acknowledgement of Indigenous land and Mission Statement

Tracy read the Mission Statement and Anne acknowledged that we appreciate that we can live as uninvited guests on the unceded lands of the Hul'qumi'num and SENĆOŦEN speaking peoples.

2. Approval of Agenda

- *Motion: Moved by Christine, Seconded by Peter
That the agenda be approved.
Approved*

3. Approval of March 12 and March 14, 2024 Minutes

- *Motion: Moved by Richard, Seconded by Tracy
That the Minutes of March 12 and March 14, 2024 be approved.
Approved*

4. Consent Agenda

Committee Reports

Executive Report

Adrian reported that the Executive discussed the Board Retreat, reestablishment of a Library Minute on future agendas, Board emails, a recent Wilding Foundation proposal, an upcoming meeting with Mari Martin regarding CRD representation on the Board, and the Children's area renovation.

Library Director Report – Circulated

Karen announced that the Salt Spring Island Public Library is the 2024 winner of the "Building Better Communities" Award which awarded our Library for significant advancements in Truth and Reconciliation. The award will be presented at the upcoming BCLA conference. Credit for this award goes to Karen, and Library staff as well as to the Board of Trustees who provided the impetus for the work through the development of the Strategic Plan, and to the funders including the Ministry of Municipal Affairs, Salt Spring Island Foundation, and the Philip and Muriel Foundation which provided the resources to carry out the work to date. Adam Olsen will be notified and thanked.

Future Library Director Reports will be more objective and less narrative with data which will eventually be compared with previous years.

- *Motion: Moved by Garth, Seconded by Anne
That the Consent Agenda items be approved.
Approved*

5. Policy Committee

Governance Policy Review and Approve - Circulated

Andrea presented the draft Governance Policy. A second subsection 2.7.14 was a repeat of material in 2.7.13c and the redundant material will be deleted.

- *Motion: Moved by Andrea, Seconded by Richard
That the Governance Policies be approved as amended.
Approved*

6. Board Development Committee

BD Minutes – Circulated

Code of Conduct Review and Sign

Board Code of Conduct documents were distributed for Board members to sign. They are kept in a secure location in the Library.

Board Committees Selection and Appointment

Board members indicated their current appointments as well as any appointments they have interest in. Anne will follow-up.

Board Retreat Agenda and Package

Anne distributed the package to the Board for the upcoming retreat and encouraged Board members to prepare for the meeting by reviewing the package and completing the awareness training through the link provided.

7. Correspondence - none

8. Other Business

First Quarter Strategic Initiative Update: Children's Area

Julia presented a power point which outlined the process, challenges and successes of the children's area renovation to date, highlighting the opening on April 12 with Raffi. Funding was provided through the Ministry of Municipal Affairs, the Raffi Foundation, the Victoria Foundation, and library donors.

Major Donor Event – Committee and Date

Slated for Sunday September 15, 2024. Ad hoc committee members are Tracy, Andrea, Garth, Richard, and Christine.

9. CRD Report – no report

10. Upcoming Regularly Scheduled Work and Meetings

- Board Retreat – Sunday, April 21
9am coffee/ 9:30 am- 4 pm.
At Peter Freeman's: 200 Ensilwood Rd (off of Lepage Rd.)
- Board Development Committee – Monday, May 6, 1 pm TBC
- Executive Committee – Tuesday May 7, 10 am
- Policy Committee – Wednesday May 8 – 9:30 am – to be confirmed
- Finance Committee– Tuesday May 14, 9 am
- BOT May Meeting – Tuesday May 21, 9:30 am
- Volunteer Appreciation Brunch – Sunday, June 9
11 am – 1 pm, Salt Spring Island Sailing Club, 152 Douglas Rd

11. Motion to Adjourn – 10:53 a.m.

- *Motion: Moved by Tracey
That the meeting be adjourned.*