

Salt Spring Island Public Library
Minutes
Board of Trustees Meeting
Tuesday October 15, 2024, 9:30 am

Present: Adrian Wright – Chair, Richard Swann – Treasurer, Peter Freeman, Andrea Little, Garth Hendren, Tracy Watkins, Julia Wagner – Assistant Library Director, Karen Hudson – Library Director.
Regrets: Christine Hunt, Gary Holman – CRD Director, Joi Freed-Garrod, Christine Arpita – Recording Secretary.

1. Call to order

Adrian called the meeting to order at 9:30 a.m.

Acknowledgement of Indigenous land and Mission Statement

Adrian delivered a land acknowledgement and read the Mission Statement.

2. Approval of Agenda

➤ Motion: Moved by Garth, Seconded by Andrea
Approved.

3. Approval of September 17, 2024 Minutes

➤ Motion: Moved by Richard, Seconded by Tracy
That the Minutes of September 17, 2024 be approved.
Approved

4. Business Arising from Minutes

None.

5. Consent Agenda Items

➤ *Motion: Moved by Andrea, Seconded by Tracy*
That the Consent Agenda be approved as presented.
Approved

6. CRD Report

No report.

7. Library Minute

Julia highlighted social media committee. Adrian mentioned connection to overall Communication plan Julia is undertaking.

8. Correspondence – none.

9. Other Business

Richard reviewed financial projections for future years and noted that, as planned, excess operating reserves were being drawn to fund operations and reduce the funding required from CRD.

It is expected that excess operating reserves will have been fully depleted by the end of FY 2025. Maintaining services at current levels will require a significant increase in funding from the CRD in FY 2026. Discussions are ongoing with CRD as to how best to address this.

Strategic Plan Review

Karen presented a brief review of the Strategic Plan meeting coming up November 2, 2024 from 9:15AM-3:15PM.

10. Upcoming Regularly Scheduled Work and Meetings

- BOT Meeting – Tuesday Oct 15, 9:30 am
- Finance Committee - Thursday Oct 24, 9 am
- Strategic Plan Update Session – Saturday November 2, Program Room 9:15 am – 3:15 pm
- 8:45a, Set Up: Anne, Adrian, Karen
9:00AM Coffee (Peter)/Pastries (Tracy)
Clean Up: Joi and Andrea
- Board Development Committee – Monday Nov. 4, 4:30 pm
- Executive Committee – Tuesday Nov. 5, 10 am
- Policy Committee – Wednesday Nov. 6, 9:30 am
- BOT Meeting – Tuesday Nov. 19, 9:30 am
- BOARD Accessibility Workshop – Thursday, November 28, 10 am -12 pm. (Online)

11. Motion to Adjourn – 10: 42 a.m.

➤ Motion: Peter and Garth, motion to adjourn.

The meeting adjourned.